

**Municipal Offices:**  
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**Village Manager:**  
Sarah Moyer-Cale

**Village Clerk/Treasurer:**  
Kimberly J. Keesler

# *Village Planning Commission of Almont*

*817 North Main Street  
Almont, Michigan 48003*

**Members:**  
Martin Wells, Chairperson  
Thomas Tadajewski, Vice-Chair  
John Cadwell, Secretary  
Steve Schneider, Village President  
Richard Tobias, Member  
Glenn Meek, Member  
Terry Roach, Member

## **REGULAR MEETING OF THE VILLAGE PLANNING COMMISSION OF ALMONT APRIL 2, 2015**

**CALL TO ORDER:** Chairperson Wells called the Regular Meeting of the Village Planning Commission of Almont to order at 7:35 p.m.

### **ROLL CALL:**

Members Present:	Martin Wells	Chairperson
	John Cadwell	Secretary
	Glenn Meek	Member
	Richard Tobias	Member
Members Absent:	Tom Tadajewski	Vice-Chairperson
	Terry Roach	Member
	Steve Schneider	Village President
Staff Present:	Sarah Moyer-Cale	Interim Village Manager
	Gloria Howe	Deputy Clerk/Treasurer
Guests:	Nancy Boxey	DDA Director
	Lynn Zarate	DDA Member (arrived 7:37 p.m.)

### **APPROVAL OF AGENDA**

Meek moved, Cadwell seconded, **PASSED UNANIMOUSLY**, to approve the agenda.

### **APPROVAL OF MINUTES**

Cadwell moved, Tobias seconded, **PASSED UNANIMOUSLY**, to approve the Regular Meeting minutes of March 5, 2015.

### **PUBLIC HEARING**

None

### **OLD BUSINESS**

#### **1. Zoning Ordinance Revision Project**

- a. Design Guidelines** – Interim Manager Moyer-Cale presented the changes to Section 7.05 Architectural Standards.

It was the consensus of the members to change 2 a (1) to have all buildings built within 0 feet of the front lot line instead of the 5', 2 a (2) change the 20 to 50 feet to 24 feet on any side facing a public

lot, 2 b add could have a fake facade, 2 c (2) clear window glass change to windows must be transparent, 2 d (2) take out that roof top mechanical equipment must be screened by the roof form, 2 d (3) take out except for those originally constructed for single family residential purposes.

The members would like an explanation of reflective materials as stated in 3 d.

It was discussed on how a business would use the colors of paint described in 4 when repainting a building since they are not required to bring a site plan to the Planning Commission. Interim Manager Moyer-Cale will discuss this with Rowe.

The members suggested that each business receive a copy of the design guidelines when it is adopted and they should sign that they received them.

**b. Article 5 – Signs**

The members discussed the changes to the signs in Article 5, Section 5.09. It was the consensus of the members to add non-profit under temporary signs. The members inquired under electronic display signs if a television in a window would be a sign.

**PUBLIC COMMENT**

~~Member Tobias inquired if the pole sign at 214 N. Main St. could be removed since the business it advertised is no longer there. Interim Manager Moyer-Cale will follow up to see if it can be removed.~~

**ADJOURNMENT**

Meek moved, Cadwell seconded, **PASSED UNANIMOUSLY**, to adjourn the meeting.

Meeting adjourned at 9:55 p.m.

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Gloria Howe  
Recording Secretary

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John Cadwell  
Planning Commission Secretary

Approved: May 7, 2015, as corrected